# Mary Lanning Healthcare – Health Information Management (HIM)

**Mailing Address: 715 N. St. Joseph Ave., Hastings, NE 68901**

**Fax Number: 402-461-5311 Phone Number: 402-461-5174**

**1.** Patient Name:_____ Date of Birth:_____

Address:_____

Phone #:_____ SSN #:_____ Driver License #:_____
*(optional or last 4 digits)*

**2.** I hereby authorize and request release of my medical records

**From:**_____

_____

_____

**To:**_____

_____

_____

**3. Information to be disclosed: From** (date)**:**_____ **To** (date)**:**_____

- ❑ Consultation Report
- ❑ Discharge Summary
- ❑ Echo Cardiogram
- ❑ EKG
- ❑ Emergency Room Record
- ❑ Facesheet
- ❑ Financial Record
- ❑ History and Physical Exam
- ❑ Lab
- ❑ Progress Notes
- ❑ Operative Report
- ❑ Pathology Report
- ❑ Psychiatric Information
- ❑ Radiology Films
- ❑ Radiology Reports
- ❑ Social History
- ❑ Verbal Communication
- ❑ Other (Specify):_____

****Disclosure Format:**

❑ Patient Portal ❑ Mail ❑ Pick Up ❑ Fax #:_____

❑ Encrypted Email ❑ *****Unencrypted Email Email address:_____

**Note: If selecting Unencrypted email, I understand the risk in receiving my PHI this way and that it may be read by a third party.*

***Fees: I understand that there may be a fee charged for the copying of medical records*

**4. Purpose of Disclosure:**

❑ Insurance / Payers ❑ Legal Proceedings ❑ Personal ❑ Treatment

❑ Other (specify)_____

**5.** I understand that the information in my medical record may include information relating to sexually transmitted diseases, acquired immunodeficiency syndrome (AIDS), or human immunodeficiency virus (HIV). It may also include information about behavior or mental health services, and treatment for alcohol and drug abuse. I understand that I have a right to revoke this authorization at any time. I understand that a revocation will be made in writing and will not apply to information that has already been released in response to his authorization. I understand that a revocation will not apply to my insurance company when the law provides my insurer with the right to contest a claim under my policy. Unless previously revoked, this authorization will expire one year from date of signature or _____. I consider a photocopy of this authorization to be as valid as the original. My refusal to sign this authorization will not affect my ability to obtain treatment at Mary Lanning Healthcare. I understand that I may inspect or have copied the information to be used or disclosed, as provided in CFR 164.524. I understand that information used or disclosed may be subject to re-disclosure by the recipient and no longer protected by federal privacy rules.

_____ _____

Signature of Patient Signature of Legal Representative

_____ _____

Date Relationship of above person to patient